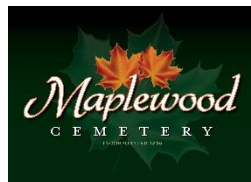


Maplewood Cemetery Association
c/o 244 Edgemoor Road
Rochester, NY 14618



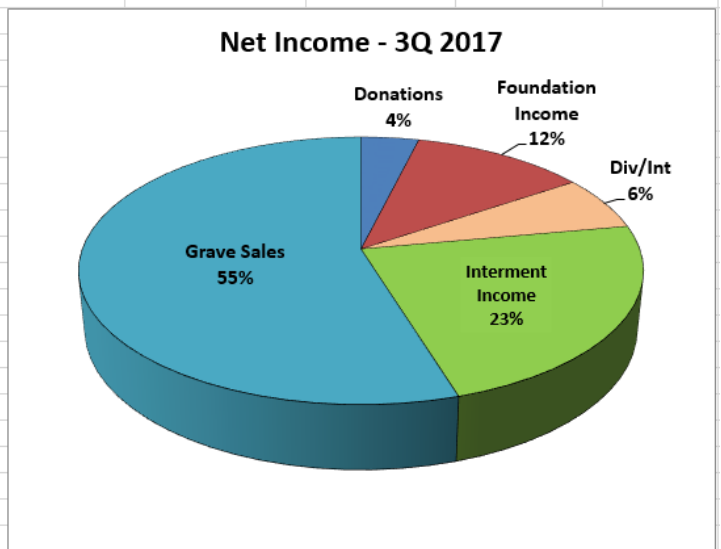
Maplewood Cemetery Association
Quarterly Board Meeting
September 6, 2017

President George Zornow called the Directors Quarterly meeting to order.

Secretary's Report: Linda Stockmaster read the minutes of the June 2017 Quarterly meeting. A motion to approve was made by Ray, seconded by Carol and approved.

Treasurer's Business Report: Gary: Business Report – 3rd Quarter 2017. Business remains strong and income is good. A motion to approve was made by Carol, seconded by Melba and approved.

Business Report as of 9/2/2017		3Q 2017					
Checking:	Key Bank	General Savings:	Vanguard (3)	General Accounts 2017 YTD	PM Accounts:	Vanguard	Key Bank (CDs)
Balance Forward	\$ 59,792.16	Balance Forward	\$ 51,364.60	\$ 111,156.76	Balance Forward	\$ 242,658.28	\$ 26,178.39
Receipts/Deposit (1)	\$ 93,982.85	Receipts/Deposits	\$5,385.58	\$ 99,368.43	Receipts/Deposits	\$ 46,729.27	\$ -
Expenses (1) (2)	\$ (80,246.47)	Expenses	\$ (510.46)	\$ (80,756.93)	Expenses (4)	\$ (3,928.03)	\$ (26,178.39)
Balance	\$ 73,528.54	Balance	\$ 56,239.72	\$ 129,768.26	Balance	\$ 285,459.52	\$ -
(1) Checking Notes: Includes redeemed CD pass-through, NYS Fund (2) Checking Notes: Includes funds transferred for PM Required (3) General Savings Notes: Now includes Vanguard brokerage funds (4) PM Notes: CD Redemption. Funds moved to Vanguard PM, Market Change							
Business Report	3Q 2017	Last Year (FY 2016)	Average (past 47 years)				
Grave Sales	34	51	49				
Interments - Full (total)	13 (34)	42 (70)	41 (combined)				
Interments - Cremated	21	28					
Foundations	33	25	-				
Section Availability	# Graves	Income - YTD	Net Income				
C	1	Donations	\$ 2,019.00				
D	15	Foundation Income	\$ 6,124.00				
F*	5	Div/Int	\$ 3,431.00				
H	3	Interment Income	\$ 12,075.00				
J	514	Grave Sales	\$ 28,850.00				
K	374		\$ 52,299.00				
Total Available:	912						
Total Sold: J & K	129	J & K: (since 6/2013)					
* Includes Buy-Backs	Donation Notes:	Vet Flag Holders (All)	\$ 5,059.00				
	(since inception)	\$ for Trees (All)	\$ 14,617.00				



Finance Report:

Maplewood Mutual Fund Performance September 3rd Qtr 2017 Meeting					
PM & Perpetual Care Accounts	1/1/2017	8/31/2017	Change	%change	Morningstar
1-PM Equity Income	\$ 63,672	\$ 67,975	\$ 4,303	6.8%	VERIX 5*
2-PM GNMA Bond Fund	\$ 25,281	\$ 25,352	\$ 71	60.0%	VFIIX 4*
2-PM Intermediate bond Index	\$ 26,205	\$ 26,951	\$ 746	2.8%	VBILX 4*
6-PC Flower STAR Fund	\$ 4,316	\$ 4,801	\$ 485	11.2%	VGSTX 4*
5-Perp Care (New) STAR Fund	\$ 1,308	\$ 1,455	\$ 147	11.2%	VGSTX 4*
3-PM (New) Hi Div Yield Fund #	\$ 107,142	\$ 112,390	\$ 5,248	4.9%	VHDYX 4*
3-PM (New) Tips Fund	\$ 43,721	\$ 44,640	\$ 919	2.1%	VIPSX 4*
Total PM + Perpetual Care	\$ 271,645	\$ 283,564	\$ 11,919	4.4%	
General Operating Fund	1/1/2017	8/31/2017	Change	%change	
2-Gen Balanced Index	\$ 40,387	\$ 43,695	\$ 3,308	8.2%	VBIAX 5*
Total Mutual Funds at Vanguard	\$ 312,032	\$ 327,259	\$ 15,227	4.9%	

Sunshine Committee: Nothing to report.

Superintendent's Report: We have had a few bees in trees and in the ground which Deo Hurlburt was able to handle. Good comments are still coming from Funeral Directors. We had a funeral for a baby and the guests were getting out of hand and Carol was able to diffuse the situation. They were two hours late in coming which upset many of them and us.

Grounds/ Development Report:

- The monument/foundation repairs in Section A & B have been completed. The total repair cost was \$4,074 instead of the approved \$3,944 after the David Wagner VA monument repair (\$130) was added.
- The Town of Henrietta finally issued the sign permit and charged \$289.25. This permit is good for 1 post 'street' sign and 1 'wall' sign on the shed. The permit is valid for 5 years. Thanks goes to Paul who talked with Jack Moore to get them to finalize the permit just in time.
- Al LaRue at McMahon – LaRue Surveyors was hired to provide a survey map needed for the Henrietta sign permit. The survey map and staking out the 'right-of-way' area cost \$285.00.
- The front retaining wall was installed by Clover Landscape and the 2 new signs were installed by Image360.
- The bill from Clover Landscape has not been received yet.
- The Image360 cost for the signs and the installation totaled \$3,094.17.
- The grass is rapidly growing: The mowing count as of 9/2 are for all sections is about 20 per section.
- Branches were removed in the B Section by the road where they were over hanging monuments.
- Steve Smith removed the rest of the tree that broke in the wind storm in Section B. \$1,850 was approved for the tree work. We are waited for them to grind the stump.

Website: Gary says the site continues to be popular and is frequently updated. The Maplewood Mobile Menu has been expanded and provides rapid access to cemetery data and monument photos for Maplewood 'Staff'. During a funeral, Carol could look up the funeral home contact information on her phone though the Mobile menu.

Database: The database continues to be frequently updated and published to the website.

- The details for adding the required 'Pet Burial' information to the cemetery database has been reviewed.
- We should be able to meet the pet recording requirements with minimal changes. New pet-related reports and search capabilities have been added to the database and the mobile site.
- Monument companies have been added to the database to assist in tracking inscription update requests and with cremation urn capable benches and columbaria. These monuments will have to be opened by the monument company. Maplewood will not have to dig the cremation grave but will charge the standard cremation interment fee to cover the monument company opening fee.

Old Business:

- Gary reviewed the proposed rule changes and pricing changes for pet burials from June meeting. If the pet is included in the casket or put in on top of the casket, there will be no charge otherwise it will be the same interment fee as human cremains.
- Review (from June meeting): Gary made a motion to increases rates as follows. Winter access fee increase to \$100, Foundation increase to \$1.00, separate pet cremations \$500 and full interments increase to \$800. Carol seconded the motion and it was approved. We can go ahead with the separate pet cremation interment fee of \$500 but recommend waiting for any GVCS rate changes which have not been provided as of this time.

New Business:

- Mark and Carol thought we should limit the number of burials per lot. Gary presented the new benches and monuments that can accommodate cremations which opens the question as to how many do we allow.
- The two old green signs that list rules for the cemetery should be replaced as they are coming apart.
- Mark advised there is a man with a gray GMC SUV that has been walking a dog and not picking up its droppings. Both Carol, Gary and Linda have noticed an increase in dog excrements in the cemetery. Discussion was had about limiting the dog walking in the cemetery.

The meeting was adjourned with a motion from by Carol, seconded by Melba and approved.

Next Meeting – The 4th Quarterly meeting of 2017 will be on Wednesday **November 1, 2017** at 7PM at Ray & Carol's. Meeting reminders will be sent out as usual.

Directors and Officers Present: George Zornow, Ray and Carol Feasel, Gary and Linda Stockmaster, Sebold Torno, Susan and Jim Comstock, Paul Macauley, Margaret Hayes, Melba Rupert and Mark Feasel.


Secretary